

Kamloops Museum and Archives

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**Senior Citizen's Association of B.C.,
North Kamloops Branch #25 fonds
2018.122**

Compiled by
Jaimie Fedorak, July 2020

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KAMLOOPS MUSEUM AND ARCHIVES

2018.122 **Senior Citizen's Association of B.C., North Kamloops Branch #25 fonds** 1954-2004
Access: Open. Textual, Graphic, Cartographic 0.53 meters

Title: Senior Citizen's Association of B.C., North Kamloops Branch #25 fonds

Dates of Creation: 1954-2004

Physical Description: 51 cm of textual records, 2 cm of photographs, and 1 map

Administrative History:

The Senior Citizen's Association of B.C., North Kamloops Branch #25 held its inaugural meeting at Mount Paul United Church on September 29, 1954, led by President J.F. Shook. Prior to 1954 an informal social club for seniors had been formed by members of Mount Paul United Church, and after meeting with the President of the newly formed Senior Citizen's Association of B.C., G.N. Edwards, the group decided to join the provincial organization and became Branch #25. Like the provincial organization, Branch #25's mandate was to advocate for Kamloops senior citizens on a local level, provide information and resources about services for seniors, and to coordinate with other regional groups towards projects which would benefit and support senior citizens. Branch #25's early meetings were held at members' homes, and many of their activities centred around hosting bazaars, rummage sales, teas, and raffles to fundraise towards their various projects. One of the group's early major initiatives was to build a home for the elderly, a project that was initially led by a Ladies' Auxiliary sub-committee who conducted surveys through the local Women's Institutes to further understand local interest and needs. In 1965 the North Kamloops Council bought property on Royal Avenue, which opened three years later as Thrupp Manor, a senior's care facility and long term care home. By 1964 Branch #25 was looking for new space to host their meetings and events, and briefly rented out the Moose Hall before settling into quarters at the North Kamloops Elk's Hall. In 1967 the branch played host to the annual convention of the Senior Citizen's Association of B.C. at Stockmen's Motel downtown. During the 1970s the group would become more involved in the wider community, attending many community events such as the Fall Fair and the New Horizons Program Festival, and sponsoring activities for seniors such as bus trips and picnics out of town and the annual Christmas Lights tour. From 1978 meetings and activities were held at the newly constructed Parkview Activity Centre. The group would continue their community activities and advocacy work until ca. 2002 when they disbanded.

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Scope and Content:

Fonds consists of records generated and collected by the Senior Citizen's Association of B.C., North Kamloops Branch #25. Records include financial records, convention attendance materials, essays on the history of Branch #25, newsletters, constitution and by-laws, meeting minutes, correspondence, charity work materials, lists of members, a guest book, general news releases and publications related to senior citizens, calendars, newspaper clippings, two photograph albums, a proclamation from Seniors Week 2000, and a scrapbook.

Custodial History:

Accession 2018.122 was donated to the Kamloops Museum and Archives ca. 2005 by Dorothy Comerford, the former Treasurer of the Senior Citizen's Association of B.C., North Kamloops Branch #25.

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Notes:

Source of supplied title: Title based on contents of fonds.

Arrangement: No apparent order of records existed during processing, so order was imposed by the Archivist based on record content during processing in 2020. Records have been grouped by subject into the following series to facilitate access: Series 1: Financial Records; Series 2: Conventions; Series 3: Branch #25 Records; and Series 4: Other Records. Files in Series 2: Convention have been arranged chronologically; files in all other series maintain their original order wherever possible. Original order of records has been maintained within individual files, wherever possible, with like records being re-grouped accordingly.

Access restrictions: No restrictions on access. The archivist reserves the right to restrict access to any fragile material for preservation purposes.

Terms governing use and reproduction: No reproduction permitted without consent of copyright holder. It is the researcher's responsibility to obtain permission for the reproduction of materials for publication or dissemination.

Finding aids: File list is available for this collection.

Accruals: No further accruals are expected.

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Series 1: Financial Records

1963-2004 — 21 cm of textual records.

Scope and Content: Series contains the financial records of the Senior Citizen's Association of B.C., North Kamloops Branch #25. Records include insurance papers, financial statements, rental contracts, ledgers, receipt books, bank statements, cheque registers, receipts, and general financial records.

Accession	Description	Dates	Box/Folder
2018.122.001	Insurance Account – File contains records related to Branch #25's insurance. Records include correspondence, a group personal property insurance proposal, and a renewal certificate. – 0.25 cm of textual records	1983-1996	1/1
2018.122.002	Financial Statements – File contains financial statements and receipts. – 0.25 cm of textual records	1993-1996	1/2
2018.122.003	City of Kamloops Rental Contract – File contains records related to Branch #25 renting the Parkview Activity Centre from the City of Kamloops. Records include rental contracts, correspondence, receipts, and facility use permits. – 0.5 cm of textual records	1991-2002	1/3
2018.122.004	Receipts and Disbursement Register – File contains a register summarizing bank accounts. – 0.25 cm of textual records	1979-1980	1/4
2018.122.005	Financial Records – File contains an Accounting Guide for New Horizons Project, correspondence regarding insurance, and invoices. – 0.5 cm of textual records	1979-1984	1/5
2018.122.006	Receipt Books – File contains used receipt books. – 7 cm of textual records	1980-2003	1/6
2018.122.007	Financial Statements notebook – File contains a notebook of financial statements. – 1 cm of textual records	1985-2000	1/7

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2018.122.008	Financial Records – File contains bank statements, receipts, and cheques. – 3 cm of textual records	2000-2002	1/8
2018.122.009	Revenues – File contains three ledgers showing revenues. – 3 cm of textual records	1963-2003	1/9
2018.122.010	Interior Savings Credit Union Account – File contains a statement of cheques paid out. – 2 textual records	2004	1/10
2018.122.011	Bank Statements – File contains bank statements and cheques. – 0.5 cm of textual records	2001-2003	1/11
2018.122.012	Misc. Receipts – File contains receipts, receipt books, bank statements, and an insurance receipt. – 1 cm of textual records	1980-1998	1/12
2018.122.013	Cheque Registers – File contains cheque register booklets. – 0.75 cm of textual records	1986-2003	1/13

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Series 2: Conventions

1985-2002 — 5.5 cm of textual records.

Scope and Content: Series contains records related to Branch #25's attendance and participation in various Seniors' advocacy conventions.

Accession	Description	Dates	Box/Folder
2018.122.014	40 th Annual Convention of the Senior Citizens' Association of British Columbia – File contains a program, meeting minutes, an executive and board members list, unaudited financial statements, treasurer's report, 1993 resolutions, and convention notes from the 40 th Annual Convention of the Senior Citizen's Association of B.C. held in Kelowna, and a report from the 38 th annual convention. – 1 cm of textual records	1993	1/14
2018.122.015	Regional Conference, Revelstoke 1993 – File contains conference notes from the Regional Conference held at Revelstoke. – 3 textual records	1993	1/15
2018.122.016	North Thompson Regional Conference, April 12, 1994 – File contains conference notes, agenda, and a memo from the North Thompson Regional Conference. – 3 textual records	1994	1/16
2018.122.017	41 st Annual Convention – File contains convention notes from the 41 st Annual Convention of the Senior Citizens' Association of B.C. held in Revelstoke. – 2 textual records	1994	1/17
2018.122.018	Salmon Valley Regional Conference, Oct 20, 1994 – File contains conference notes and a report from Branch #25 from the Regional Conference held in Salmon Valley. – 3 textual records	1994	1/18
2018.122.019	43 rd Annual Convention of the Senior Citizens' Association of British Columbia – File contains a program, meeting notes, executive and board members list, the call to convention, memos, Delegate or Proxy Credentials form and	1996	1/19

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	paperwork, and correspondence from the 43 rd Annual Convention of the Senior Citizens' Association of B.C. held in Kamloops. – 1 cm of textual records		
2018.122.020	Thompson Shuswap Regional Council, Fall Conference Oct 7, 1997 – File contains meeting minutes from the Thompson Shuswap Regional Council Conference. – 4 textual records	1997	1/20
2018.122.021	1998 Annual General Meeting Resolutions – File contains a list of goals for resolution voted on at the 1998 Annual General Meeting. – 6 textual records	1998	1/21
2018.122.022	47 th Annual Conference of the Senior Citizens' Association of British Columbia – File contains a program, meeting minutes, expenses notes, publications, blank expense sheet, pamphlets, constitution and by-laws 1992 (1994 printing), blank Certificate of Wellness form, meeting notes, agenda, and list of members from Branch #25 from the 47 th Annual Convention of the Senior Citizens' Association of B.C. held in Princeton. – 1 cm of textual records	2000	1/22
2018.122.023	49 th Annual Convention of the Senior Citizens' Association of British Columbia – File contains a program, meeting minutes, constitution and by-laws, and a newsletter from the 49 th Annual Convention of the Senior Citizens' Association of B.C. held in Cranbrook. – 1 cm of textual records	2002	1/23
2018.122.024	Conference Reports – File contains notes and reports on Branch #25 activities presented at various conferences. – 1 cm of textual records	1985-1998	1/24

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Series 3: Branch #25 Records

1954-2002 — 15 cm of textual records.

Scope and Content: Series contains records related to the activities of Branch #25. Records include an essay on the history of Branch #25, newsletters, constitution and by-laws, meeting minutes, correspondence, charity and outreach records, lists of branch members, and a guest book.

Accession	Description	Dates	Box/Folder
2018.122.025	The History of Branch #25 Senior Citizens-North Kamloops – File contains an essay on the history of Branch #25 and lists of members and officers from 1954-1992. – 8 textual records	1954-[ca. 1992]	1/25
2018.122.026	Newsletters – File contains newsletters from the Senior Citizens' Association of B.C., Volunteer Kamloops, and branch reports. – 1 cm of textual records	1991-2002	1/26
2018.122.027	Constitution and By-laws – File contains the constitution and by-laws for the Senior Citizens' Association of B.C. and for the North Shore Creative Club, proposed amendments to the by-laws, and a sample constitution. – 1 cm of textual records	1984-1996	1/27
2018.122.028	Meeting Minutes – File contains meeting minutes, agendas, contact information for branch executives, and a list of executive and board members. – 3 cm of textual records	1978-1997	1/28
2018.122.029	Meeting Minutes ledger – File contains a ledger of meeting minutes for the North Shore Creative Club, New Horizons Group. – 1 cm of textual records	1978-1981	1/29
2018.122.030	Meeting Minutes notebooks – File contains two notebooks of meeting minutes. – 1 cm of textual records	1982-1995	1/30
2018.122.031	Correspondence – File contains general correspondence. – 3 cm of textual records	1978-2000	1/31

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2018.122.032	Charity, Fundraising, and Outreach – File contains records relating to Branch #25's charity, fundraising, and outreach work. Records include lists of needed equipment at Royal Inland Hospital, newsletters, guides for volunteers, contact information, and correspondence. – 1 cm of textual records	1993-2000	1/32
2018.122.033	Branch 25 Members – File contains lists of members of Branch #25 with contact information. – 3 cm of textual records	1970-2002	2/1
2018.122.034	North Shore Creative Club, Membership 1979, 1980, and 1981 – File contains lists of members of the North Shore Creative Club with contact information. – 0.25 cm of textual records	1970-1981	2/2
2018.122.035	Guest Book of Branch 25 – File contains a guest book listing visitors to the Branch. – 0.5 cm of textual records	1979-2000	2/3

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Series 4: Other Records

1954-2003 — 10 cm of textual records, 2 cm of photographs, and 1 map

Scope and Content: Series contains records collected by Branch #25 including general news releases and publications, clippings, calendars, photograph albums, a proclamation for Senior's Week, and a scrapbook.

Accession	Description	Dates	Box/Folder
2018.122.036	News Releases and Publications, general – File contains news releases and publications related to seniors' issues. – 2.5 cm of textual records	1979-1999	2/4
2018.122.037	Misc. – File contains programs for the International Year of Older Persons, clippings, financial records, a map of the Kamloops region, the 1997 annual report for the Kamloops Foundation, and blank letterhead from the Senior Citizens' Association of B.C. – 1 cm of textual records and 1 map	1995-1999	2/5
2018.122.038	Calendars – File contains calendars for 1994 and 1996, used for planning. – 0.25 cm of textual records	1994-1996	2/6
2018.122.039	Clippings – File contains newspaper clippings from the Seniors Connector and obituaries. – 0.25 cm of textual records	1995-2003	2/7
2018.122.040	Photo Album – File contains a photograph album depicting events hosted by Branch #25. Events include Mae Ruttan's 100 th birthday, Edith Bradshaw's 90 th birthday, a Minter Garden trip, the 47 th Anniversary of Branch #25, and the Branch's last officers. – 13 colour photographs	2003	2/8
2018.122.041	North Kam Senior Centre photo album – File contains a photograph album depicting Parkview Seniors Centre, events hosted by Branch #25, and 1 newspaper clipping. – 1.5 cm of colour photographs and 1 textual record	[ca. 1999]	2/9

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2018.122.042	Seniors Week Proclamation – File contains the proclamation for Seniors Week June 4-10, 2000. – 1 textual record	2000	2/10
2018.122.043	Scrapbook – File contains a scrapbook which contains records such as a copy of Branch #25's incorporation certificate, an essay on the history of Branch #25, clippings, and a meeting outline. – 2 cm of textual records	1954-1992	3